

Application for Accreditation as a High Risk Work Licence Assessor

New Assessor

Renewal of existing accreditation

Adding a new class to an existing accreditation

Interstate Assessor seeking Tasmanian accreditation

Service Tasmania Office Use Only Product Code 289

- ☐ Fee collected
- ☐ Identification sighted
- ☐ Declaration signed
- ☐ Photograph taken
- ☐ Copy of Interstate Accreditation (front/back)

Applicant Details

Title	Given Name(s)	Surname
Residential Address	Suburb	Postcode
Postal address (if different to above)	Suburb	Postcode
Date of Birth	Mobile Number	Email

Class(es) for which accreditation is sought:

Forklift (LF)	Materials Hoist (HM)
Order Picking Forklift (LO)	Personnel and Materials Hoist (HM)
Basic Scaffolding (SB)	Boom Type Elevating Work Platform (WP)
Intermediate Scaffolding (SI)	Reach Stacker (RS)
Advanced Scaffolding (SA)	Concrete Placing Boom (PB)
Standard Boiler Operation (BS)	Dogging (DG)
Advanced Boiler Operation (BA)	Basic Rigging (RB)
Turbine Operation (TO)	Intermediate Rigging (RI)
Reciprocating Steam Engine Operation (ES)	Advanced Rigging (RA)
Non Slewing Mobile Crane (CN)	Portal Boom Crane (CP)
Vehicle Loading Crane (CV)	Self Erecting Tower Crane (CS)
Bridge and Gantry Crane (CB)	Tower Crane (CT)
Slewing Mobile Crane - capacity up to 20 tonnes (C2)	Derrick Crane (CD)
Slewing Mobile Crane - capacity up to 60 tonnes (C6)	
Slewing Mobile Crane - capacity up to 100 tonnes (C1)	
Slewing Mobile Crane - capacity over 100 tonnes (C0)	

High Risk Licence Details

HRWL Licence Number

State Issued

Class(es)

Expiry Date

Accreditation Details

Do you hold a current HRW assessor accreditation in another State or Territory?

Yes

No

Assessor Accreditation Number

State Issued

Class(es)

Expiry Date

Renewal

Assessor Accreditation Number

Expiry Date

How many assessments for each class have you conducted in the previous 3 year accreditation period?

Class	Number of Assessments	Class	Number of Assessments	Class	Number of Assessments

Registered Training Organisation Details [RTO] *(If multiple RTO associations re-print this page)*

RTO Name

ABN

RTO Number

Address

Suburb

Postcode

RTO Authorised Person Name

RTO Authorised Person Position

Contact Email

Contact Phone Number

Does the RTO have the relevant HRW class(es) on scope with ASQA for delivery in Tasmania?

Yes

No

I declare that the applicant named in this application will be conducting HRW licence assessments on our behalf

RTO Authorised Person Signature

Date

Do you hold the appropriate assessor/trainer qualifications?

It is a requirement for all accredited assessors to hold the appropriate and up to date qualification for delivering training and assessment and the qualification has been endorsed by the Australian Skills Quality Authority (ASQA).

Yes (*Attach a copy of your qualification document*)

No (*Contact WorkSafe before submitting this application*)

Qualification Verification Consent

WorkSafe Tasmania will share a copy of your submitted certificates with your training provider in order to verify your qualifications. The training provider may require evidence that you have given consent for this disclosure.

By signing this consent, you grant WorkSafe Tasmania and the training providers to access and disclose your student records for the purpose of verification of your qualifications.

Given Name(s)

Surname

Date of Birth

Unique Student Identifier Number

Name of Training Providers

Course Name to be verified

I have read the above and consent to WorkSafe Tasmania to access my student record for the purpose of verification from the above mentioned training provider(s). I also consent to the training provider disclosing this information to WorkSafe Tasmania.

Signature

Date

Include details such as - description of work, specific duties and activities, location, duration, number of courses given, participant numbers (copy and complete this page for each class or organisation)

Operational Experience *(new or adding a class only)*

Declaration

Have you ever been convicted or found guilty of any offence under the *Work Health and Safety Act 2012* or *Regulations 2022* or under the WHS legislation of another State, Territory of the Commonwealth?

Yes

No

Have you ever had an equivalent accreditation under the *Work Health and Safety Act or Regulations* or under the WHS legislation of another State, Territory or the Commonwealth refused, suspended or cancelled?

Yes

No

Have you entered into an enforceable undertaking under the *Work Health and Safety Act or Regulations* or under the WHS legislation of another State, Territory or the Commonwealth?

Yes

No

Are you or have you been disqualified from holding or applying for an equivalent accreditation under the WHS legislation of another State, Territory or the Commonwealth?

Yes

No

If you answered yes to any of the above provide full details below

I declare (Full Name)

that:

- the information supplied in this application is true and correct to the best of my knowledge and none of the information supplied by me in this application, or in any other documents attached or submitted in support of this application, is false or misleading.
- I consent to WorkSafe Tasmania making enquiries and exchanging information with WHS regulators in other States, Territories or the Commonwealth, regarding any matter relevant to this application

Signature

Date

Office Use Only
Receipt

For Information

You do not need to attach this page to the application form - keep for your own information

What you need to take to Service Tasmania:

Your completed application form

A copy of your high risk work licence (front and Back)

A copy of your assessor accreditation document (if renewing, adding a class or applying for mutual recognition)

A copy of your qualification document (new applicants only)

A copy of documentary evidence of RTO HRWL licence scope

Copies of supporting documentation regarding industry and operational experience (new applicants or adding a class)

Evidence of identity documents (these documents will be returned to you upon verification by Service Tasmania)

Email wst.licensing@justice.tas.gov.au
Phone: 1300 366 322

Personal Information Protection Act 2004

Personal information we collect from you will be used by the Regulator for licensing purposes and may be used for other purposes permitted by the *Work Health and Safety Act 2012* and associated laws. Failure to provide this information may result in your application being denied or records not being properly maintained. Your personal information may be disclosed to contractors and agents of Worksafe Tasmania, law enforcement agencies, courts and other public sector bodies or organisations authorised to collect it. This information will be managed in accordance with the *Personal Information Protection Act 2004* and may be accessed by you on request to this Department. You may be charged a fee for this service.